

Procurement Policy and Delegation Bylaw

The Role of the Board

“In capital procurement, this means your council/board should approve all capital plans, including decisions on what capital projects your local government will undertake, overall budgets, schedules and sources of financing.

Staff has responsibility for carrying out these projects consistent with your decisions and policies. Your policies should require staff to report back to you on their progress, so you can monitor how projects are going.

You are responsible for the policies used to identify, procure and deliver these projects. In creating policies and monitoring how they are carried out, it is important that your board/council account for the governance and oversight of these capital projects throughout their lifecycle.”

- Auditor General for Local Government, Oversight of Capital Project Planning & Procurement, AGLG Perspectives Series, April 2014)

Background

- Initial Delegation Bylaw and Policy date back to 2002 with updates through the years
- Auditor General for Local Government report on the CVRD operational procurement in 2015
- Canada Free Trade Agreement (CFTA), New West Partnership Trade Agreement (NWPTA) and Comprehensive Economic and Trade Agreement (CETA)
- Public Procurement's continued evolution

Policy Achievements

- Efficiencies in achieving financial plan objectives
- Compliance with Trade Treaties
- Compliance with AGLG recommendations
- A robust, transparent and flexible procurement policy framework that focuses on fair value
- A modernized policy that addresses emerging trends and best practices
- Addresses strategic priorities of the CVRD

Summary

- The existing Delegation Bylaw and purchasing policy have been awaiting updates resulting from AGLG recommendations
- Recognition of dedicated procurement staff resources and expertise in the organization
- All transparency requirements can and will be maintained
- Board expenditure control is maintained through the Financial Planning process
- Allow for more efficient and effective procurement with less risk.